

**WEST HANOVER TOWNSHIP WATER & SEWER AUTHORITY
7901 JONESTOWN ROAD, HARRISBURG, PA
TUESDAY, MAY 19, 2020
REGULAR MEETING**

CALL TO ORDER

Chairman Kreiser called the regular meeting to order at 6 p.m., followed by the Pledge of Allegiance.

[NOTE: This meeting was conducted via ZOOM due to COVID-19 pandemic. The meeting was duly advertised.]

ATTENDANCE

Michael A. Kreiser, Chairman
Bill Rehkop, Vice Chairman
Jeffrey Bowra, Treasurer
Joseph Sembrot, Secretary
Gloria Zimmerman, Assistant Secretary [Arrived at 6:13 p.m.]

PUBLIC COMMENT

No public comment was offered at this time.

APPROVAL OF MINUTES

Regular Meeting, March 17, 2020. Two corrections were noted on page 2 of the Minutes under PWTech ESR 363. The third and fourth sentences in the second paragraph should read as follows: "He requested the Authority take action to award the two contracts. The cost of the project, including a contract with PWTech for the press totals \$915,560."

Mr. Rehkop moved, seconded by Mr. Sembrot, to approve the Minutes as amended. The motion was unanimously approved.

FINANCIAL REPORTS

Mrs. Martin reported that the prepaid invoices for April 2020 totaled \$83,936.71.

Mr. Sembrot moved, seconded by Mr. Rehkop approve the prepaid invoices in the amount of \$83,936.71. The motion was unanimously approved.

Mrs. Martin also reported that the prepaid invoices for May 2020 totaled \$106,100.44.

Mr. Bowra moved, seconded by Mr. Sembrot, to approve the prepaid invoices in the amount of \$106,100.444. The motion was unanimously approved.

The April receipts totaled \$236,100.

OLD BUSINESS

Holiday Park. Mr. Cichy reported that the Notice to Proceed was given on April 29, 2020. Per the contract durations included in the contract, Substantial Completion must occur by November 25, 2020 and Final Completion by December 25, 2020. The preconstruction conference with contractors and Authority staff was held on April 29, 2020. Currently, construction work is to begin June 15, 2020. The pump station contractor's preliminary schedule has not yet been received. Review has begun on the contractor's shop drawings.

Mr. Cichy also reported that the Authority would need to make a decision regarding the exterior color of the pump station building, the shingles, the roof. Following a brief discussion, the Authority agreed by consensus that the Authority staff should make those decisions.

HRG has prepared the Township permit applications. The applications will be submitted to the Township in the near future.

[NOTE: Mrs. Zimmerman joined the meeting at this point.]

PWTech ESR 363. Mr. Cichy reported the Notice to Proceed was given on April 29, 2020. Per the contract durations included in the contract, Substantial Completion must occur by October 26, 2020 and Final Completion by November 25, 2020. The preconstruction meeting with contractors and Authority staff was held on April 29, 2020. The project is that the main portion of the work on-site will begin in the fall once all of the equipment has been ordered and is ready for shipping to the treatment plant. Preliminary electrical construction activities may begin prior to this time to ready for installation and wiring of all new equipment. A detailed construction schedule for this project has been requested from the contractors.

HRG has completed the review and approval of all revised submittals received from PWTech for the control system associated with the new dewatering equipment with coordination provided by the Authority's staff during the review and approval.

Pump Station #9. Mr. Cichy reported that Authority staff is coordinating clearing of the proposed pump station location so that the geotechnical investigation can occur. HRG is currently working on the final design phase of the project including the structural, electrical, and HVAC design of the building. The Authority will have to confirm the Authority's desired exterior building finishes so that we can appropriately design and specify it. Currently the plan shows a CMU block exterior (split face or matte face), shingled roof, and steel doors. Mr. Kresier stated that he would like to see a standing seam metal roof. By consensus, it was agreed that would be fine.

Creekvale Dedication. Drew Williams, the developer, briefly reviewed the history of the project.

Mr. Sembrot moved, seconded by Mr. Rehkop, to accept the main lines, pump station, and force main in the phases currently completed and direct Mr. Miner to work with Mr. Williams to complete and record a Deed of Dedication. The motion was unanimously approved.

NEW BUSINESS

Houck Manor – Guyer Brothers. Mr. Salisbury called the members' attention to the letter dated April 24, 2020 included in the packet. There was debris removed from the low pressure sewer main on Walnut Avenue consisting primarily of various size stones. Guyer Brothers came out to solve the issue but then submitted an invoice to the Authority for that work, which in the Authority's opinion resulted from work performed during the original contract. The Authority rejected the bill and sent a letter to Guyer Brothers. It was sent Certified Mail. The Authority received verification that Guyer Brothers received the letter but the contractor has made no contact to resolve the issue.

WHT Storm H2O. Mr. Salisbury called the members' attention to the chart included in the packet. It was included in the packet for information only.

PUBLIC COMMENT – NON-AGENDA ITEMS

Richard Enck, 7112 Hillside Drive. Mr. Enck raised a question regarding a tree line along Linglestown Road. Trees were cleared near the Winslett development for installation of the sewer and he stated he was concerned that new trees would be put in their place and could affect the sewer lines. Mr.

Cichy stated that the Authority has an easement for that area which sets forth what can and can't be done.

Mr. Enck also questioned whether the Township had been given a break on sewer billings for the Bucks Tavern, the apartment behind that property, and the fire company on Jonestown Road. Mr. Salisbury stated that the Authority does not bill the Township for Bucks Tavern but does bill for the apartment and the fire company.

Thomas Bejgrowicz, 7335 Moyer Road. Mr. Bejgrowicz stated that his property, along with several of his neighbors, would not be required to do any alterations to the plumbing inside the house and questioned whether or not he needed to prepare a scale drawing of his property for the Township. Following a brief discussion, he was advised to contact the Township Manager for a response to that question.

CORRESPONDENCE

Mr. Salisbury briefly reviewed the correspondence, which included minutes from the joint meeting with West Hanover Township.

AUTHORITY MEMBER COMMENTS

Gloria Zimmerman. Mrs. Zimmerman had no comments.

Jeff Bowra. Mr. Bowra expressed appreciation to the Authority staff for their continued efforts to continue the work at the Authority.

Bill Rehkop. Mr. Rehkop echoed Mr. Bowra's comments. He also wished everyone a nice Memorial Day weekend.

Mike Kreiser. Mr. Kreiser echoed Mr. Bowra's and Mr. Rehkop's comments to the staff. He also wished everyone a safe Memorial Day weekend.

Joe Sembrot. Mr. Sembrot had no comments.

REPORTS

Authority Manager. Mr. Salisbury submitted his monthly written report.

Engineer. Mr. Cichy stated that HRG has been following possible funding that might be introduced due to COVID-19. There might be some funding available if an infrastructure bill is passed.

Solicitor. Mr. Miner reported that he has not been pursuing any arrears or lien activities due to COVID-19 per direction of the Authority Staff.

ADJOURNMENT

Mrs. Zimmerman moved, seconded by Mr. Sembrot, to adjourn the meeting. The motion was unanimously approved. The meeting adjourned at 6:51 p.m.

Respectfully submitted,

Gail A Martin
Recording Secretary