

**WEST HANOVER TOWNSHIP WATER & SEWER AUTHORITY
7901 JONESTOWN ROAD, HARRISBURG, PA
TUESDAY, MARCH 17, 2020
REGULAR MEETING**

CALL TO ORDER

Chairman Kreiser called the regular meeting to order at 6 p.m., followed by the Pledge of Allegiance.

ATTENDANCE

Michael A. Kreiser, Chairman
Bill Rehkop, Vice Chairman
Jeffrey Bowra, Treasurer
Joseph Sembrot, Secretary
Gloria Zimmerman, Assistant Secretary

PUBLIC COMMENT

Lori Fehr, 7214 Linglestown Road. Ms. Fehr stated that she is in the process of purchasing 7218 Linglestown Road. That property is part of the Houck Manor sewer extension project but has not been connected. Ms. Fehr stated that she is purchasing the property as an addition to her property and is planning to demolish the house. She will not be rebuilding on the site.

Ms. Fehr stated that it was her understanding that the present owner, Joseph Lelli, has been billed \$104 for two months sewer service. Mr. Salisbury explained that any property not connected within sixty (60) days of receiving notice was billed for sewer service rather than the Township taking the owners to the District Justice to be fined. She requested an exception from future billings.

Mr. Salisbury stated that a lateral had been dropped for the property at a cost of \$1429.75. He added that the cost of that lateral had to be paid regardless of whether the property was connected to the sewer or not. Mr. Salisbury provided Ms. Fehr with an invoice for the lateral and suggested that she contact the closing company so that amount could be withheld at settlement.

APPROVAL OF MINUTES

Regular Meeting, February 18, 2020. ***Mrs. Zimmerman moved, seconded by Mr. Rehkop, to approve the Minutes as distributed. The motion was approved 4-0, with Mr. Kreiser abstaining as he was not present at the February meeting.***

FINANCIAL REPORTS

Mrs. Martin reported that the prepaid invoices for December 31, 2019 totaled \$12,169.97.

Mr. Rehkop moved, seconded by Mr. Bowra approve the prepaid invoices in the amount of \$12,169.97. The motion was unanimously approved.

Mrs. Martin also reported that the prepaid invoices for March 2020 totaled \$41,348.40.

Mrs. Zimmerman moved, seconded by Mr. Rehkop, to approve the pending invoices in the amount of \$41,348.40. The motion was unanimously approved.

Mrs. Martin also reported that the pending invoices for March 2020 totaled \$57,723.44.

Mr. Sembrot moved, seconded by Mr. Rehkop, to approve the pending invoices for March 2020 in the amount of \$57,723.44. The motion was unanimously approved.

The February receipts totaled \$274,006. Mrs. Martin also called the members' attention to the arrears report as of March 10, 2020.

OLD BUSINESS

Holiday Park. Mr. Cichy, who joined the meeting via telephone, reported that bids for three separate construction contracts were received. The bids were opened on March 10, 2020.

HRG will be providing the apparent low bidders' information for each contract to Mr. Miner for review. References for the apparent low bidders have been reviewed and all appears to be in order. He requested the Authority take action to award the three contracts. The contracts total \$2,068,366.

Mr. Bowra moved, seconded by Mr. Rehkop, to award Contract No. 19-2 for sewer and force main construction in the amount of \$1,366,480 to PACT ONE, LLC subject to receipt and approval of acceptable Payment and Performance Bonds and Certificates of Insurance. The motion was unanimously approved.

Mr. Bowra moved, seconded by Mr. Rehkop, to award Contract No. 19-3 for pump station general construction in the amount of \$662,086 to 4-M Construction Services, LLC subject to receipt and approval of acceptable Payment and Performance Bonds and Certificates of Insurance. The motion was unanimously approved.

Mrs. Zimmerman moved, seconded by Mr. Sembrot, to award Contract No. 19-4 for pump station electrical construction in the amount of \$39,800 to PSI Pumping Solutions, Inc. subject to receipt and approval of acceptable Payment and Performance Bonds and Certificates of Insurance. The motion was unanimously approved.

Mr. Cichy also reported that Township permit applications for this project will be submitted once contractors have been determined in accordance with the Township's requirements.

PWTEch ESR 363. Mr. Cichy reported that bids for two separate contracts were received. The bids were opened on March 10, 2020.

HRG will be providing the apparent low bidders' information for each contract to Mr. Miner for review. References for the apparent low bidders have been reviewed and all appears to be in order. He requested the Authority take action to award the two contracts. The cost of the project, including a contract with PWTEch for the press, totals \$915,560.

Mr. Sembrot moved, seconded by Mr. Rehkop, to award Contract 20-1 for general construction in the amount of \$396,300 to JP Environmental LLC subject to receipt and approval of acceptable Payment and Performance Bonds and Certificates of Insurance. The motion was unanimously approved.

Mr. Sembrot moved, seconded by Mr. Rehkop, to award Contract No. 20-2 for electrical construction in the amount of \$49,260 to PSI Pumping Solutions Inc. subject to receipt and approval of acceptable Payment and Performance Bonds and Certificates of Insurance. The motion was unanimously approved.

Pump Station #9. Mr. Cichy reported that PA DEP issued the Water Quality Management Permit for the project on March 2, 2020. HRG is working on the geotechnical investigation of the site and will then be proceeding into the final design phase for the project.

Houck Manor. Mr. Cichy reported that the construction contract for the project has been completed and closed out.

Mr. Salisbury called the members' attention to a color-coded chart included in the packet for their review.

Creekvale Dedication. Drew Williams, the developer, was present to discuss acceptance of the Creekvale project. He referred to a letter from the Authority dated February 21, 2020 stating that the

Authority is unwilling to accept the gravity sewer lines and force main located in the private easements. He stated that in February 2017, the Authority voted to accept the pump station, the gravity sewer lines, and force main per the Deed of Dedication that was signed at the time. However, the Deed of Dedication was never recorded. He is asking that the Authority reconsider its current position. A lengthy discussion followed.

Mrs. Zimmerman moved to accept the pump station only. The motion failed due to no second.

Mr. Bowra and Mr. Sembrot stated they would like to obtain additional information before making a decision.

Mr. Bowra moved, seconded by Mr. Sembrot, to table the Creekvale dedication and reconsider it at the April meeting. The motion was approved 4-1, with Mrs. Zimmerman voting nay.

NEW BUSINESS

High Pressure Water Trailer. Mr. Salisbury called the members' attention to a memorandum from Mr. Wetzel requesting permission to purchase a high pressure water trailer at a cost of \$8,563. The trailer could be used to flush low-pressure force mains, vacuum air release manholes, transfer calcium nitrate to tanks at pump stations, and pressure wash the pump stations.

Mr. Bowra moved, seconded by Mrs. Zimmerman, to approve the purchase of a high pressure water trailer at a cost of \$8,563. The motion was unanimously approved.

Workers Compensation Pooled Trust. Mr. Salisbury called the members' attention to the information regarding workers compensation through PMAA. Following a brief discussion, it was agreed by consensus to check into the program further.

Direct Energy Generation Renewal Rates. Mr. Salisbury reported that he was approached by an electric broker to renew electric rates. The Authority's rates through Direct Energy are effective through January 2021. It was agreed by consensus to not take any action on this item.

PUBLIC COMMENT – NON-AGENDA ITEMS

Edward and Mary Anne Naugle, 7037 Hillside Drive. Mrs. Naugle stated that their grinder pump failed 1.5 months after installation. Mrs. Naugle stated that she contacted the plumber who installed the original grinder pump as well as the replacement pump that Mr. Wetzel brought to their residence. She wanted to know who was going to pay the plumbing bill if and when one was submitted. She added that to date she had not received a bill.

Mr. Salisbury called attention to the Installation & Maintenance Guide that was provided at the time the grinder pump was picked up for installation. Mr. Naugle stated he did not believe they had received one. Mr. Salisbury provided them with another copy. He added that information was in the Guide as to what procedures should be followed if the grinder pump fails. Following a brief discussion, it was agreed that the procedures should be added to the Authority's website for residents' future reference.

CORRESPONDENCE

Mr. Salisbury briefly reviewed the correspondence, which included a public comment letter from Mr. Bejgrowicz, an invoice from Mission Land Company, a denial letter regarding the Diocese of Harrisburg subdivision, minutes from the joint meeting with West Hanover Township, an Authority thank you letter, memo from Mr. Aston regarding NSM Enterprises, and an e-mail from Lori Fehr.

AUTHORITY MEMBER COMMENTS

Gloria Zimmerman. Mrs. Zimmerman told everyone to stay safe.

Bill Rehkop. Mr. Rehkop told everyone to stay safe.

Mike Kreiser. Mr. Kreiser told everyone to stay safe.

Joe Sembrot. Mr. Sembrot told everyone to stay safe.

Jeff Bowra. Mr. Bowra told everyone to stay safe.

REPORTS

Authority Manager. Mr. Salisbury submitted his monthly written report.

Engineer. Mr. Cichy exited the meeting following his report earlier in the meeting.

Solicitor. Mr. Miner reported that he was continuing to work on the arrears.

ADJOURNMENT

Mrs. Zimmerman moved, seconded by Mr. Bowra, to adjourn the meeting. The motion was unanimously approved. The meeting adjourned at 8:24 p.m.

Respectfully submitted,

Gail A Martin
Recording Secretary