

**WEST HANOVER TOWNSHIP WATER & SEWER AUTHORITY
7901 JONESTOWN ROAD, HARRISBURG, PA
TUESDAY, DECEMBER 17, 2019
REGULAR MEETING**

CALL TO ORDER

Chairman Kreiser called the December 17, 2019 regular meeting to order at 6 p.m., followed by the Pledge of Allegiance.

Mr. Kreiser stated that, as in the recent past, the same rules would apply for public comment.

ATTENDANCE

Michael Kreiser, Chairman
William Rehkop, Vice Chairman
Thomas Stewart, Treasurer
Joseph Sembrot, Secretary
Jeffrey Bowra, Assistant Secretary

PUBLIC COMMENT – AGENDA ITEMS

Richard Enck, 7112 Hillside Road. Mr. Enck expressed some concern over one of his neighbors and installation of the public sewer.

APPROVAL OF MINUTES

Regular Meeting, November 19, 2019. ***Mr. Stewart moved, seconded by Mr. Rehkop, to approve the Minutes as distributed. The motion was unanimously approved.***

FINANCIAL REPORTS

Mrs. Martin reported that the prepaid invoices totaled \$43,272.87.

Mr. Stewart moved, seconded by Mr. Sembrot, to approve the prepaid invoices in the amount of \$43,272.87. The motion was unanimously approved.

Mrs. Martin also reported that the pending invoices totaled \$62,627.07.

Mr. Stewart moved, seconded by Mr. Rehkop, to approve the pending invoices in the amount of \$62,627.07. The motion was unanimously approved.

The November receipts totaled \$268,450.14. Mrs. Martin also called the members' attention to the Arrears Report as of December 10, 2019. Staff and the solicitor provided some updates and responded to several questions from the members.

OLD BUSINESS

Resolution Authorizing Refunding Project and Amending Subsidy Agreement. Lou Verdelli and Ryan Brockman were present from RBC Capital Markets LLC and Erica Wible from McNees Wallace & Nurick LLC was also present to discuss the refinancing of the 2015 Bond.

Mr. Verdelli reported that he attended the Board of Supervisors meeting on December 2, 2019 to discuss the refinancing. The Board of Supervisors approved the Ordinance to refinance the 2015 Bonds at their meeting on December 16, 2019.

Mr. Verdelli called the members' attention to the Resolution authorizing the undertaking of the refunding project and delivery of a Second Amendment to the Subsidy Agreement. A brief discussion followed.

Mr. Stewart moved, seconded by Mr. Sembrot, to approve the Resolution to refinance the bond as well as the Second Amendment Subsidy Agreement. The motion was unanimously approved.

Houck Manor. Mr. Cichy reported that Guyer Brothers completed the punchlist items with the exception of the Township road pavement repairs that were identified by the West Hanover Township Roadmaster. Record drawings have been received. The contract paperwork including the maintenance bond have not yet been received. Retainage in the amount of \$26,403.46 is still being withheld until the punchlist items are completed and the contract closeout paperwork is received. It was briefly discussed that perhaps the cost of the remaining pavement repairs could be taken out of the final amount due.

Seventeen (17) permits have been obtained and nine (9) connections have been made out of the 57 residences scheduled to be connected to the public sewer as part of the Houck Manor project. The first grinder pumps were brought online on November 21, 2019.

Holiday Park. Mr. Cichy reported he met with Authority Staff on December 16, 2019 to discuss the project. It is anticipated that the project can be advertised for bids in January 2020. Mr. Cichy also reported that the Authority needed to apply for the applicable Township permits.

PWTech ESR-353. Mr. Cichy reported that the PA DEP Water Quality Management Permit Application was still under technical review by PA DEP. No technical comments or additional notification regarding its review and expected approval has been received.

PWTech has notified HRG that the delivery of the new volute press is projected to occur in early February 2020.

Authority staff requested that HRG assist with renovations to the HVAC systems in the sludge building, which would increase the scope of the project. At the meeting with staff on December 16, it was agreed that Mr. Wetzel would contact Trane regarding a new HVAC system.

Pump Station #9. Mr. Cichy reported that HRG submitted the PA DEP Water Quality Management Permit Application to PA DEP on November 21, 2019. It currently remains under review.

NEW BUSINESS

Capital Improvements Plan (CIP). Mr. Salisbury called the members' attention to the draft 5-Year CIP outlining some of the projects for the next five (5) years as well as projected costs.

Nutrient Reduction Credits. Mr. Salisbury called the members' attention to the Registration of Nutrient Reduction Credit forms dated November 20, 2019 and November 22, 2019. The Sewer Authority sold its nutrient credits to other authorities for a total of \$11,016. The Nutrient Credits were sold to the Tri-Boro Municipal Authority in Susquehanna, PA and the City of Lancaster Authority.

Pump Station #14 – Creekvale. Mr. Salisbury called the members' attention to a letter dated March 1, 2017 to A.P. Williams, Inc. regarding the pump station at Creekvale, as well as Mr. Aston's recent memorandum dated November 21, 2019. Sean Cassel of A.P. Williams contacted the Authority on November 19, 2019 to report that there was a broken force main clean out pipe sticking up out of the ground next to the air release discharging sewer every time the pumps ran. Mr. Cassel was advised that it would be the responsibility of A.P. Williams to make the necessary repairs since the Authority has not taken ownership of the lines and pump station. Mr. Aston also advised Mr. Cassel to report the overflow to DEP.

There are several outstanding issues that need to be addressed before the Authority will consider taking dedication of the lines and pump station in Creekvale.

PUBLIC COMMENT – NON-AGENDA ITEMS

Donald Steinmeier, 10 North Fairville Avenue. Mr. Steinmeier provided an update on Public Works Director Harold Harman's health emergency. He stated that Chris Mumma, Assistant Roadmaster, was in charge during Mr. Harman's absence.

CORRESPONDENCE

Mr. Salisbury called the members' attention to the correspondence, which included a Winter Moratorium Form for PA American Water (PAWC) which would allow PAWC to terminate water service during the winter months so long as the resident's heat was not dependent on hot water.

AUTHORITY MEMBER COMMENTS

Jeff Bowra. Mr. Bowra wished everyone a Merry Christmas and Happy New Year.

Bill Rehkop. Mr. Rehkop wished everyone a Merry Christmas and Happy New Year.

Joe Sembrot. Mr. Sembrot wished everyone a Merry Christmas and Happy New Year.

Tom Stewart. Mr. Stewart wished everyone a Merry Christmas and Happy New Year.

Mike Kreiser. Mr. Kreiser wished everyone a Merry Christmas and Happy New Year.

REPORTS

Authority Manager. Mr. Salisbury submitted a written report.

Engineer. Mr. Cichy had no further comments.

Authority Solicitor. Mr. Miner stated that he continues to work on collection activities and had written 30 collection letters.

ADJOURNMENT

Mr. Stewart moved, seconded by Mr. Sembrot, to adjourn the meeting. The motion was unanimously approved. The meeting adjourned at 6:58 p.m.

Respectfully submitted,

Gail A. Martin
Recording Secretary